



**HIL (INDIA) LIMITED**  
(Formerly known HINDUSTAN INSECTICIDES LTD)  
(A Govt. of India Enterprise)  
(An ISO 9001:2008 Certified Company)  
**SCOPE COMPLEX, CORE-6, 2<sup>nd</sup> – FLOOR,**  
**7, LODHI ROAD, NEW DELHI-110003.**  
**Tel.:011-24362100, 24361107, Website:-www.hil.gov.in**  
**E-mail:- hilheadoffice@gmail.com**

HIL (India) Limited formerly known as Hindustan Insecticides Limited (HIL), a Govt. of India Enterprise, under the Deptt. of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Govt. of India, was incorporated in March, 1954 with the objective of supplying DDT for National Malaria Eradication Programme launched by the Government of India. Subsequently, the company diversified into agro pesticides to meet the requirements of agriculture sector and has grown manifold. Presently the company is also operating in agro inputs namely agro-chemicals, seeds and recently it ventured into fertilizers so that all the requirement of farming community can be met under one roof. HIL has widened its product profile of technical products & is also looking at development of alternatives to DDT. HIL (India) Ltd. has also developed technology for insecticidal treated nets which is currently being promoted by WHO as alternate vector control tool.

HIL (India) Limited invites applications for the following position on “Regular Basis” as per details below:

Sl. No.	Name of Post	No.of post#	Pay-scale under (IDA pattern) (Pre-revised)	Max. Age Limit (In Yrs.)	Location	Remarks
1.	General Manager - (Technical) (E-6)	01 (UR)	Rs.36600-3%-62000 (Pre-revised)	52	Corporate Office, New Delhi / Rasayani Unit, Maharashtra	Regular Basis (Full Time)
2.	Additional General Manager - (Finance) (E-5)	01 (UR)	Rs.32900-3%-58000 (Pre-revised)	50	Corporate Office, New Delhi	Regular Basis (Full Time)
3.	Manager (Marketing) (E-2)	05 (02UR) (01SC) (01ST) (01OBC)	Rs.20600-3%-46500 (Pre-revised)	40	Corporate Office, New Delhi / Regional Sales Office	Regular Basis (Full Time)
4.	Manager (Finance) (E-2)	02 (01UR) (01OBC)	Rs.20600-3%-46500 (Pre-revised)	40	Corporate Office, New Delhi / Regional Sales Office	Regular Basis (Full Time)
5.	Manager (HR & Admn.) (E-2)	03 (02UR) (01OBC)	Rs.20600-3%-46500 (Pre-revised)	40	Corporate Office, New Delhi / Rasayani Unit, Maharashtra	Regular Basis (Full Time)
6.	Microbiologist (E-3)	01 (UR)	Rs.24900-3%-50500 (Pre-revised)	40	Rasayani Unit, Maharashtra	Regular Basis (Full Time)

**#The numbers of vacancies indicated above are tentative and actual requirement may vary based on further assessment. Relaxations / reservations for SC/ST, OBC (Non-Creamy Layer)/ PWD/EWS shall be as per Government of India Guidelines. The panel drawn for each post shall be valid for 01 year from the date of approval of the Competent Authority.**

**Contd.....-2-**

**Age Relaxation**

- 3 years for OBC (Non creamy layer)
- 5 years for SC/ST Candidates
- 10 years for person with Disability – Candidates with Locomotor Disability or Hearing Impairment. The definition of Locomotor Disability or Hearing Impairment for physically challenged candidates is as per the person with Disabilities (equal opportunities, protection of rights and full participation) Act” 1995.
- 5 years for Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01-01-1980 to 31-12-1989.

**Qualification & Experience:**

**General Manager (Technical) – (E-6):**

Degree in Chemical Engineering with 16 years experience in a responsible capacity in a chemical factory out of which 5 years must have been in managerial position with experience of operation and maintenance of plant and preference will be given to candidates who carries additional experience of project implementation, erection and commissioning. Such experience shall be in a company with a turnover of not less than Rs.500 crores and candidates working in the other Public Sector Undertakings should have experience of working at least for 02 years in the immediate lower pay scale of Rs.32900-3%-58500 (pre-revised).

**Additional General Manager (Finance) – (E-5):**

**Qualification** - Should be a Chartered Accountant or Cost Accountant

**Experience** - 14 years post-professional qualifications experience in a responsible capacity out of which 4 years must have been in a senior managerial position of a manufacturing Unit whose turnover is not less than Rs.500 Crores.

- Knowledge of SAP is desirable.

- Those working in PSU/Govt. should have 2 years experience in the next below scale i.e. Rs.29,100-3%-54,500 (pre-revised) and above OR 4 years experience in the scale of pay of Rs.24,900-3%-50,500(pre-revised) or equivalent in related field.

**Manager (Marketing) – (E-2):**

**Qualification** - Minimum 02 Years Post Graduate Degree in Agri Business Management/ Master in Agri. Sciences from recognized University/Institution.

**Experience** - 5 years post Qualification experience in Marketing/ sales of pesticides/ seeds/agri inputs of which at least 2 years have been in supervisory/responsible capacity in marketing/ sales in pesticides/ seeds.

**Manager (Finance) – (E-2):**

**Qualification** - Should be Chartered or Cost Accountant or MBA (Finance) from recognized University/Institution.

**Experience** - 05 years of post qualification experience or CA(Inter) with 06 years of post qualification or ICWA (Inter) 07 years of post qualification experience in Financial & Cost Accounting, Internal Audit, out of which 02 years should have been in responsible capacity in Industry or PSU/Govt.

**Manager (HR & Admn.) – (E-2):**

**Qualification** - 02 years MBA/ Master's Degree/ Post Graduate Diploma (equivalent to MBA as per AIU) with specialization in Human Resource/ Personnel Management & Labor Welfare from recognized University/Institution with minimum 60% marks. Knowledge of Computer (MS Office) is mandatory.

**Experience** - 05 years post qualification experience or out of which 02 years should have been in responsible capacity in Industry or PSU/Govt.

**Microbiologist – (E-3):**

**Qualification** - M.Sc or M.Tech in Microbiology or Biotechnology from recognized University.

**Experience** - Minimum 07 years post qualification experience in operation of microbial industrial fermentation plants and downstream processing for biomass and microbial metabolites, trouble shooting, quality control etc.

**Selection Process**

After screening of documents, suitable number of eligible candidates shall be called for Interview. The Company reserves the right to shortlist candidates for Interview out of eligible candidates.

After screening of documents submitted through post, suitable number of eligible candidates will be called for selection which may consist of Interview. The Company reserves the right to shortlist candidates for Interview out of eligible candidates.

It may be noted that the scrutiny of documents will be done for ascertaining the eligibility before personal interview.

**General Terms & Conditions for the post-**

1. The Appointment for the above posts is on regular basis.
2. HIL reserves the right to cancel/restrict/enlarge/modify/alter the requirements advertised, if need so arises, without any further notice or assigning any reason thereafter. In addition to the notified vacancies a panel of candidates shall also be created to fill drop out or future vacancies or vacancies caused by cessation of service of selected candidates, arising within one year from date of empanelment. **HIL also reserves the right to cancel/restrict/alter the panel before completion of one year.**
3. HIL also reserves the right to raise/relax the minimum eligibility standards and to fill/ not to fill any or all of the above position.
4. The Candidate should have sound health. The selected candidates, before joining, will be required to get medical certificate from Civil Surgeon from any Central/ State Government Hospitals. The appointment will be provisional and subject to verification of Character and Antecedents.
5. Selected candidates can be posted or transferred at any time in any of the Unit/ Plant / Offices of HIL (India) Ltd at the discretion of the Management.
6. Besides Basic Pay, selected candidates will be entitled for VDA. Usual benefits like HRA, Medical Reimbursement/ Facility, LTC, PF, Gratuity, Leave Encashment, Canteen Facility & Reimbursement for use of own conveyance for official purpose etc. shall be payable as per rules of the Company.
7. Those working in Public Sector / Govt. Sector / Autonomous bodies of Government may forward application "Through Proper Channel" or submit "No Objection Certificate" at the time of interview or should submit proper relieving order from present employer at the time of joining.
8. Shortlisted candidates will be individually informed through e-mail about the personal interview. E-mail ID, as provided in the application form, should remain valid for atleast one year. No change in the Email will be allowed once entered. All future correspondence would be sent via E-mail only.
9. Applications which are incomplete in any detail or without all the required enclosures will be rejected and no correspondence on this will be entertained.
10. The Candidates called for Interview for the post will be reimbursed 3 tier A/C Rail fare or equivalent for to and fro journey by shortest route provided the distance travelled is not less than 50 km and submission of Rail/Bus tickets. If interviews are conducted through virtual mode, then no TA will be applicable.

11. HIL (India) Limited reserves the right to raise the minimum eligibility standards and also reserves the right to fill or not to fill the above position without assigning any reason whatsoever.
12. HIL (India) Limited would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/she has applied. The fee paid by ineligible candidates shall be forfeited. No correspondence shall be entertained in this regard.
13. Any amendment/ modification/ alteration in the terms and conditions with reference to this advt. shall be displayed on our Web-site only.
14. Management reserves the right to restrict / increase the number of posts & alter the eligibility criteria. Management reserves the right to devise its own selection criteria.
15. HIL (INDIA) LIMITED reserves the right to cancel the advertisement and / or the selection process there under without assigning any reasons.
16. Corrigendum if any related to this advertisement shall be given only under the head “**Human Resource**”→**Career Section** on our website.
17. Mere fulfilling the conditions does not make the candidate eligible to be called for an interview. HIL (India) Ltd. reserves the right to cancel the candidature of any candidate or entire process of the recruitment at its discretion.
18. Those who fulfill the prescribed norms may submit their application invariably in the prescribed format **by Speed Post/Courier/Registered Post (no other mode of dispatch is acceptable)** along with self-attested copies of certificates, testimonials and recent passport size photograph, super scribing on the envelope the name of the post applied for and **a DD of Rs.590/- (Non-Refundable) in favour of “HIL (India) Limited” payable at New Delhi.** SC/ST/PWD/Ex.SM/ Departmental candidates are exempted from the application fee.
19. The cut-off date for determining age limit and post-qualification experience will be **26-07-2025**.
20. Last date for receipt of application is **16-08-2025**.
21. Duly filled applications for above post along with required documents must reach by **16-08-2025** and same may please be addressed to:-

**Additional General Manager (HR & Admn.),  
HIL (India) Limited, SCOPE Complex,  
Core-6, 2nd Floor, 7, Lodhi Road,  
New Delhi – 110003.**

**Note for candidates:** *Candidates who already applied for the post of “Microbiologist” before against the advertisement published in Employment News edition dated 18.01.2025 to 24.01.2025 and detailed advertisement on Company’s website dated 17.01.2025 to 07.02.2025, may no need to apply again.*

**Sd/-  
Additional General Manager (HR & Admn.)**

## APPLICATION FORMAT

### ANNEXURE-I

<b>For office use only</b>
Application No.
Date of Receipt

(Space for  
affixing recent  
passport size  
colour  
photograph)

**Post applied for :** \_\_\_\_\_

Newspaper in which the advt. published & Date of Publication: \_\_\_\_\_

1. Name in full [IN BLOCK LETTERS] :
2. Date of birth & age :
3. Place of Birth :
4. Nationality :
5. Father's/Husband's Name :
6. Address for Corres. with Pin code [mention contact Tel./Mob.No./ e-mail id] :
7. Permanent Address :
8. Whether the applicant belongs to SC/ST/OBC/Ex-Servicemen/Person with Disabilities/EWS. (Please specifically write **YES/NO**).  
If YES, please write category to which you belong and attach a copy of certificate in the prescribed format issued by Competent Authority.
9. (i) Educational/Professional qualifications (beginning with SSC/SSLC examination) & [Diploma /Degree with University/Institution name must be written clearly] :

Qualification	Discipline / Subject	Year of Passing	Board/ University / Institution	Percentage of Marks	Rank / Class

- ii) Self-Attested Xerox copies of all certificates to be enclosed.

10. Details of previous/present employment held, in chronological-order starting from present position to backwards

Pos t Held	Period of service			Pay Scale/ Salary drawn	Name/Place/ State of Organization	Nature of duties
	From (DD/MM/YY)	To (DD/MM/YY)	Duration in months			

11. Total Experience [as mentioned at Column 10] (YY/MM/DD)
12. Whether applied for any post in HIL (INDIA) LIMITED earlier, if so, the details such as Name of the Post  
Date of Interview Whether selected or not
13. Please state whether any close relative (of applicant)  
is working in any establishment of HIL (INDIA) LIMITED :  
Yes / No
14. The minimum time required to join the post, if selected :
15. Any other additional relevant information including reference:
16. Details of DD: DD No.: Date:  
Rs. Drawn Branch:
17. a) Have you ever been detained in Police Custody or not?  
If yes, give complete details of it  
b) Whether you have been convicted by any Court of Law or not?  
If yes, please give complete details thereto  
c) Whether any criminal case is pending or contemplated against you  
in any Court of Law or not? If yes, please give complete details thereto

**DECLARATION:**

I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. In case I have given wrong information, or suppressed any material fact or factual information, then my services are liable to be terminated without giving any notice or reasons thereof. I am not aware of any circumstances, which might impair my fitness for employment under Government.

**Signature of candidate**

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_