



HO:HRM::APPR:2:2025

11.12.2025

United India Insurance Co Ltd—Engagement of Apprentices for the year 2025-26 –Under Apprenticeship (Amendment) Act, 1973

United India Insurance Co. Ltd is inviting online applications from eligible Indian citizens who are Engineering and Non-Engineering graduates, having passed in the years from July '2021, 2022, 2023, 2024 and 2025 for one-year apprenticeship training under the Apprenticeship (Amendment), 1973.

**1. Requirement:**

Discipline	No. of Training Seats to be filled	Monthly Stipend	Training Duration
Under Graduate in any discipline	153	Rs. 9,000 /-	01 Year

**2. Details of State-wise Apprentice Seats:**

STATE	Total Seats **
ANDHRA PRADESH	3
ASSAM	1
BIHAR	2
CHANDIGARH	2
CHATTISGARH	4
DELHI	9
GOA	2
GUJARAT	8
HARYANA	1
JHARKHAND	1
KARNATAKA	26
KERALA	10
MADHYA PRADESH	6
MAHARASHTRA	23
ODISHA	1
PUDUCHERRY	4
PUNJAB	2
RAJASTHAN	18
TAMIL NADU	19
TELANGANA	2
UTTARAKHAND	5
WEST BENGAL	4
<b>GRAND TOTAL **</b>	<b>153</b>

\*\* The number of training seats mentioned above is provisional and may vary according to the actual requirement of the company.



### **3. Requisite Qualification as on 01.12.2025**

Candidates should have passed Under graduation (Regular – Full time) in any discipline from a University / Institution recognized by AICTE / DOTE / UGC. The candidates should have appeared for the examination, passed and received the degree certificate in any of the years from July '2021 to 2025.

Candidates must have passed their Graduation not earlier than 01.07.2021. Candidate with 100% complete profile on the Apprenticeship portal only are eligible to apply.

The Candidate should not have undergone Apprenticeship Training either with United India Insurance Company Ltd or any other organization earlier or pursuing the Apprenticeship Training as per the Apprentices Act 1961 as amended from time to time or terminated in between the course of Apprenticeship Training.

Candidates shall not be eligible for engagement as apprentices under any of the following circumstances:

- a) The candidate possesses a Post-Graduate Degree or has completed an Integrated Postgraduate Course.
- b) The candidate has graduated from an institution not approved by AICTE / DOTE / UGC.
- c) The candidate possesses one year or more of work experience in any Government, Government Undertaking, or Private Organization as on 01.12.2025.

In case it is found at any stage of engagement or training that a candidate does not meet the eligibility criteria prescribed by the Board of Apprenticeship Training (BOAT) or United India Insurance Company Ltd., the Company reserves the right to terminate the Apprenticeship Training with immediate effect, without any compensation or claim.

Candidates are hereby advised to carefully read this notification and ensure that they meet all eligibility requirements before submitting their applications. Non-compliance with the above conditions will result in disqualification at any stage of the selection or training process.

**Candidates can apply for engagement in ONE STATE only. Company reserves the right to allot training seat in any district of Selected State as per administrative requirement.**

### **4. Age Limit:** Minimum Age—21 years, Maximum Age -28 years as on 01.12.2025

[i.e. candidates must have been born not earlier than 01.12.1997 and not later than 01.12.2004 (both days inclusive)]

Relaxation in upper age limit is applicable as per Government of India guidelines for SC/ST/OBC/PwBD candidates.

**Abbreviations:** SC - Scheduled Caste; ST - Scheduled Tribe; OBC - Other Backward Class; UR - Unreserved Category; PwBD - Persons with Benchmark Disability

✓



### **5. Reservation:**

Guidelines under Apprentices Act on Reservation for SC/ST/OBC/PwBD will be followed.

Training seats reserved for OBC category are available to OBC candidates belonging to “Non-creamy layer”. Candidates belonging to OBC category but coming in “CREAMY LAYER”, are not entitled for any relaxation/ reservation available to OBC category. They should indicate their category as General or General – PwBD as applicable.

OBC category candidate should submit the OBC (Non-Creamy-layer) certificate on format prescribed by Govt. of India, having “Non-Creamy Layer” clause issued during period 01.04.2025 to the date of taking up engagement, if selected.

### **6. Duration of Training:**

The duration of apprenticeship training will be for a period of **One year**. No candidate shall be engaged as Apprentice until he/she enters into the Contract of Apprenticeship with the company and same is approved in NATS portal.

### **7. Selection Procedure:**

Please note that the Board of Apprenticeship Training (Southern Region) is entrusted with the task of short-listing the candidates from online application data.

The shortlisting shall be carried out based on the percentage of marks (up to two decimal places) secured in the qualifying Graduate Degree Examination, subject to the candidate fulfilling all the prescribed eligibility criteria.

Where the result of the qualifying examination is declared in the form of CGPA / OGPA / GPA, the same shall be converted into percentage by multiplying the obtained grade by a factor of 10 (ten), and such converted percentage shall be indicated in the online application form.

In cases where two or more candidates secure the same percentage of marks, their position in the merit list shall be determined according to their date of birth, with the older candidate being placed higher in the order of merit.

Shortlisted Candidates will be intimated through their registered Email IDs only. Shortlisted candidates will have to appear in person for verification of documents at various offices of United India Insurance Co Ltd, the details of which will be intimated in due course.

Shortlisting process will be prepared based only on the information submitted by the candidate during online application. In case of any discrepancy observed at the time of Document Verification, the application will be disqualified summarily.

Candidates should note that, merely calling for certificate verification does not entail any confirmation or guarantee of selection as Apprentice Trainee in BOAT (SR).

The final engagement list will be prepared after verifying all the details entered by the respective candidate in the NATS portal against the original documents and shall be subject to the availability of vacancies in the respective state.

✓



**8. PROCEDURE FOR REGISTRATION AND SUBMISSION OF APPLICATION IN  
UNITED INDIA INSURANCE COMPANY LTD [USER ID: STNCHC100938]**

Category 'A' -  For students who have already enrolled in the old National Web Portal ( <a href="http://www.mhrdnats.gov.in">www.mhrdnats.gov.in</a> ) and having login details	Category 'B' -  For students who have already enrolled in the new National Web Portal ( <a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a> ) and having login details
<b>Step 1:</b> a. Type the URL <a href="http://nats.education.gov.in">https://nats.education.gov.in</a> b. Click Student c. Click Student login d. Click Forgot Password e. Enter Registered email id to get activation link & Reset password.  <b>Step 2:</b> a. Student login b. Enter registered email id & new password c. Complete application form d. A unique Enrollment number (12 digit) for each student will be generated.  <b>After completion of enrollment (new portal migration) process</b>  <b>For applying</b> a. Login with email id with new password b. Under "Apply against advertised vacancies" e. Search "UNITED INDIA INSURANCE COMPANY LTD"  c. Click apply (You can see the status as "applied")	<b>For applying</b> a. Login with email id with password b. Under "Apply against advertised vacancies"  Search "UNITED INDIA INSURANCE COMPANY LTD" c. Click apply (You can see the status as "applied")
  <b>Category 'C' - (First time enrollment)</b>  <b>For students who have not so far enrolled in the National Web Portal</b>  <b>Step 1:</b> a. Type the URL <a href="http://nats.education.gov.in">https://nats.education.gov.in</a> b. Click Student c. Click Student Register d. Complete the application form e. A unique Enrolment Number (ATN... ....) 12 digits for each student will be generated after completing the Enrollment.  <b>For applying</b> a. Login with email ID and password b. Under "Apply against advertised vacancies" Search "UNITED INDIA INSURANCE COMPANY LTD" c. Click apply (You can see the status as "applied")  <b>Please Note:</b> [Upload the B.E / B.Tech/ B.A./ B.Sc., / B.Com.,/ BBA/ BCA etc., Provisional Certificate (or) Consolidated Mark Sheet]. Percentage of marks in the Graduate / Non Engg. Graduate Examination is mandatory. Hence candidates are advised to compulsorily enter percentage of marks in the column "% of marks / CGPAx10" in the NATS portal. If % of marks is not furnished candidature will not be considered.	

✓



**9. Travel Expenses:**

No TA / DA will be paid for attending certificate verification.

**10. Boarding / Lodging:**

No Boarding / Lodging expenses are admissible.

**11.** Upon completion of Apprenticeship period, UNITED INDIA INSURANCE CO. LTD., has no **obligation to offer employment** to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship. On completion of one-year apprenticeship period, the contract shall come to an end and there shall be no regular appointment/absorption in the company.

**12. Dates:**

S. No	Activity	Date
1	Online Application Starting Date	18.12.2025
2	Last date for applying "UNITED INDIA INSURANCE CO. LTD"	20.01.2026
3	Physical appearance for verification of documents of shortlisted candidates at various offices of United India Insurance Co Ltd	Call letter will be sent through Registered Email ID

**13. General Instructions:**

- a) Candidates should take utmost care to furnish the details while filling in application.
- b) Company reserves right to reject ineligible candidate's applications at any stage of the selection process.
- c) All correspondence will be made only on the email ID mentioned by the candidate in their online application form and same has to be kept active for receiving all communications from Company related to Apprenticeship Training program.
- d) Incomplete applications / applications without supporting documents will be rejected outright. Company takes no responsibility to receive/ collect any certificate/ document sent separately.
- e) The name of the candidate should be spelt correctly in the application as it appears in the certificates/ mark sheets. Any change/ alteration found may disqualify the candidature.
- f) Candidates are advised not to change their appearance till the engagement process is complete.
- g) Decision of the Company in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of selection and any other matter relating to selection process will be final and binding on the candidate. Company reserves the right to modify/ amend/ cancel any of the eligibility criteria and/or any other terms and conditions spelt out in this Notification.

*M*



h) The shortlisted candidates are required to produce original documents pertaining to Age, Qualification, etc. for verification. If any candidate is found ineligible while verifying the documents, he / she shall not be allowed to join Apprenticeship Program.

i) Mere submission of application and apparently fulfilling the criteria as prescribed in the advertisement do not entitle a candidate to be called for Apprenticeship program.

j) Canvassing in any form for training seats will be treated as disqualification.

k) In case it is detected at any stage of engagement of apprentice that a candidate does not fulfill the eligibility norms and/or that he has furnished any incorrect /false information or has suppressed any material fact(s), including in unfair practices in the process, his/her candidature will be cancelled. If any of these shortcomings is/are detected even after engagement, his/her contract of Apprenticeship Training is liable to be terminated without any compensation or claim whatsoever.

l) Candidates in their own interest are advised to submit their applications well in time before the last date for submission and Company does not take any responsibility for the candidates not being able to submit their applications within the last date on account of the reasons beyond the control of the Company.

m) Shortlisted candidates shall be required to produce all requisite original documents, along with self-attested photocopies, in support of their eligibility, educational qualification, and identity at the time of document verification. Failure to produce the required documents, at the time of verification shall render the candidate ineligible for further participation in the engagement process.

n) Further, non-submission of requisite documents by the candidate at the time of engagement shall result in cancellation of candidature and debarment from any subsequent stage of the Apprenticeship engagement process.

o) Candidates must ensure that the following documents are clearly uploaded in their NATS student profile:

- Degree Certificate
- Provisional Certificate
- Consolidated Mark sheet
- Aadhaar Card
- Bank Passbook (in the candidate's name)
- Latest Passport-size Photograph

p) Candidates must ensure that all details entered in the student profile match the information on their educational documents, including:

- Candidate's Name
- Parents' Names
- Aadhaar Number
- Educational qualification

2



#### 14. Other Terms and Conditions:

Profile	<p>Apprentice</p> <p><u>Note:</u> The candidates eligible as Apprentice will NOT be treated as “employees” of the Company and will not be entitled to receive any benefits which are available for the employees of the Company.</p>
Stipend	<p>A monthly stipend of Rs. 9,000/- shall be paid to the apprentice during the period of apprenticeship training. The Apprentices are not eligible for any other allowances/ benefits.</p> <p>United India Insurance Company will make a payment of 4,500/- into the apprentices account on a monthly basis.</p> <p>Government share of Stipend of Rs. 4500 will be directly credited to the Apprentices Bank account through DBT mode as per extant guidelines.</p> <p>The stipend shall be paid to Apprentices each month after adjusting Loss of pay, If any.</p>
Hours of Work	<p>The Apprentice shall be imparted On-Job-Training (OJT) during hours of work as applicable to the company.</p>
Leave	<p>Casual Leave: - Apprentices shall be entitled to one (1) Casual Leave for every completed 30 days of Apprenticeship Training, subject to a maximum of twelve (12) Casual Leaves in a year</p> <p>Sick Leave: - Apprentices shall be entitled to four (4) Sick Leaves per quarter during the apprenticeship period. The quarter shall be counted from the date of joining of the apprentice. Intervening holidays between two sick leaves shall also be treated as Sick Leave. Sick Leave will be granted only upon submission of a valid medical certificate.</p> <p>Any accumulated leave shall automatically lapse upon termination or completion of the apprenticeship contract.</p> <p>No other type of leave is applicable for the Apprentices.</p>
Holidays	<p>Apprentice shall be entitled to such holidays as are observed in the Office/hub where he/she is undergoing Apprenticeship Training.</p>
Conduct and Discipline	<p>In case of any misconduct done by the apprentice during the engagement period, Company reserves the right to terminate the contract of engagement. The Apprentices shall be prohibited from joining/forming any union body.</p>
Termination of Apprenticeship Contract	<p>The contract of Apprenticeship Training shall terminate on the expiry of the period of Apprenticeship Training.</p> <p>If an apprentice remains on unauthorized absence for more than Three (3) consecutive business days, the Company may issue a three (3) days' notice via email. The apprentice may submit an</p>

✓



	explanation within this period, which the Company shall assess at its sole discretion. If the explanation is not received or found unsatisfactory, the Company reserves the right to terminate the Contract of Apprenticeship Training without further obligation.
Other Information	<p>The provision of any law with respect to Labour such as PF, ESI, Bonus shall not be applicable to or in relation to such apprenticeship engagement.</p> <p>Company shall have no obligation to offer regular employment to Apprentices during and/ or after the completion of the apprenticeship training. After completion of Apprenticeship training, candidates will be relieved from the respective training area.</p>

**15. Incomplete / Erroneous Online Application received after Due Date will be Rejected:**

No further communication will be entertained in this regard.

16. Board of Apprenticeship training (SR) has not entrusted / authorized any individual organization to coordinate / liaison our work. Candidates beware of touts and our office is not responsible for such unwanted incident.
17. Canvassing/ Pressuring through any source will disqualify the candidature and their name will be removed from our official records without prior intimation and company will not responsible for such cases.

**18. Disclaimer:**

In case it is detected at any stage of selection process or at any time even after the engagement of apprentice that a candidate does not fulfil the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), indulge in unfair practice in the process, his/her candidature will stand cancelled and he/she will not be allowed to appear in any of the selection process in the future.

If any of these shortcomings is/are detected even after engagement, his/her training is liable to be terminated. Decisions of Company in all matters regarding eligibility and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Company in this regard.

The Company reserves the right to reject any application/candidature at any stage or increase/decrease the training vacancies for any of the States, as per the requirement of the Company or to cancel the Process entirely at any stage without assigning any reason.



युनाइटेड इंडिया इंश्यूरेंस कंपनी लिमिटेड  
UNITED INDIA INSURANCE CO. LTD.  
Registered & Head Office: 24, Whites Road, Chennai-600 014.

For Queries related to Student Enrollment in Web Portal, please contact through e-mail:  
[studentquery@boat-srp.com](mailto:studentquery@boat-srp.com)

For any other clarification, Candidates may contact BOAT & United India Insurance Head Office through e-mail:

- a) BOAT: [tnplacement@boat-srp.com](mailto:tnplacement@boat-srp.com)
- b) UIICL : [recruitment@uiic.co.in](mailto:recruitment@uiic.co.in)

*R. Srinivas*  
DGM (HR)

UNITED INDIA INSURANCE CO. LTD.,  
CHENNAI – 600 014.



Director of Training

BOAT (SR)

TARAMANI, CHENNAI – 600 113.