



भारत के लोकपाल

Lokpal of India

6, Vasant Kunj Institutional Area  
Phase-II, New Delhi-110070

Dated: 27.03.2026

### Vacancy Circular

**Subject: Filling up of 02 posts of Court Master in Lokpal of India on deputation basis-reg.**

Applications are invited for filling up of two posts of Court Master in Lokpal of India on deputation basis, from the eligible candidates working in or having worked as Court official in Supreme Court, High Courts or any Judicial or Quasi-Judicial Authorities established under Central or State Legislations.

2. The details of the pay level, eligibility criteria etc. are at Annexure-I.
3. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Establishment/Organization/Department shall ordinarily not exceed three years. It can be curtailed as per decision taken by the Competent Authority in Lokpal and can be extended further subject to NOC from parent establishment/ department/ organisation and decision by the Competent authority in Lokpal.
4. The Pay & Allowances, HRA, Transport Allowance, Joining time, Travelling Allowances & Transfer T.A., Children Education Allowance, LTC, Dearness Allowance, Medical Facilities, leave and the other terms & conditions of the officers selected for appointment on deputation basis will be governed by the extant guidelines/rules as admissible including Lokpal (Court Master) Recruitment Rules, 2021, till the time the Lokpal Officers and Staff (Conditions of Service) Regulations, 2024 are notified. After notification thereof, the officer on deputation will be governed by the provisions of the Lokpal Officers and Staff (Conditions of Service) Regulations, 2024 from the date of appointment, without disadvantage to the appointed official including applicable norms and relevant amendments thereafter.
5. Staff members can avail facility of pick and drop from office to nearest metro station/bus stand, if and when provided by Lokpal.
6. While forwarding the application in the prescribed format (Annexure-II), the following documents may also be sent along with the application:

- (a) NOC from the Parent establishment/department/organisation for appointment on this post in the Office of Lokpal.
  - (b) CR Dossier/Attested copies of the ACRs/APAR of the applicant for the last five years.
  - (c) Vigilance Clearance, Integrity certificate and details of penalties imposed, if any, during the last 10 years on the Officer. This should be duly signed by the authorized Officer.
8. Interested candidates, who fulfil the eligible criteria, may submit their application in the prescribed format to:

**The Under Secretary (Establishment), Lokpal of India, 6, Vasant Kunj  
Institutional Area, Phase-II, New Delhi-110070.**

9. The last date for receiving applications for this post shall be **26.05.2026**.
10. The application should be forwarded in a sealed cover duly super scribed **“Application for appointment of Court Master on deputation basis in Lokpal of India”** and shall be accepted only through **Speed Post or Courier or By Hand**.
11. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
12. The Hon’ble Chairperson, Lokpal of India reserves the right to modify or amend any of the terms and conditions stipulated in this vacancy circular.

(बिनोद कुमार/Binod Kumar)  
अवर सचिव/Under Secretary  
भारत के लोकपाल/Lokpal of India  
Tel No. 011-26121336

Copy to:

- (i) OSD to the Hon’ble Chairperson, Lokpal of India.
- (ii) NIC for uploading on the website of Lokpal of India.

**Annexure-I**

<b>S. No</b>	<b>Name of the Post, Pay Level, Number of vacancies, Age</b>	<b>Essential Qualification</b>	<b>Experience</b>
<b>1.</b>	<b>Court Master</b> Pay Level-11 No. of Post – 02 Maximum Age on closing date-56	Degree of Law from a recognized University in India;  And  proficiency in Shorthand (English) with a speed of 120 words per minute, and knowledge of computer operations with a minimum typing speed of 40 words per minute.	Officers working in or having worked as Court official in Supreme Court, High Courts or any Judicial or Quasi-Judicial Authorities established under Central or State Legislation  (i) holding analogous posts on regular basis in the parent cadre or department;  or (ii) at least six years combined regular service rendered in level-8 in the pay matrix and above in the parent cadre or department;  or (iii) at least eight years combined regular service in level-7 in the pay matrix and above in the parent cadre or department.  (The above experience in stenography in courts / judicial bodies will only be considered)

BIO-DATA / CURRICULLUM VITAE PROFORMA

Paste passport  
size photograph

1. Name and Address (in Block letters):	
2. Date of Birth (in Christian era):	
3.i) Date of entry into service	
ii) Age as on the closing date of receipt of applications	
4. Educational Qualification	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/ Experience required as mentioned in the advertisement/vacancy circular</b>	
(a) Essential (attach self-attested photocopies)	
(b) Proficiency in Shorthand and typing	Please mention speed in Shorthand and Typing both
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<b>6.1 Note:</b> Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent			
8. In case the present employment is held on deputation/ contract basis, please state-			
a) The date of Initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
<p><b>9.1 Note:</b> In case of officers already on deputation, the applications of such officer should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p> <p><b>9.2 Note:</b> Information under Column (c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization</p>			
10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.			
<p><b>11. Additional details about present employment:</b></p> <p>Please state whether working under (indicate the name of your employer against the relevant column):</p> <ul style="list-style-type: none"> <li>(i) Central Government Ministries/Departments/Offices</li> <li>(ii) Public Sector Undertakings</li> <li>(iii) Statutory Bodies</li> <li>(iv) Judicial Bodies</li> <li>(v) Quasi-Judicial Bodies.</li> <li>(vi) Others</li> </ul>			

<b>12. Total emoluments per month drawn</b>		
Basic Pay with Scale of Pay	Dearness Pay/Interim relief/Other Allowances etc. (with break-up details)	Total Emoluments
<b>13. In case the applicant belongs to an organization which is not following the Central Government Pay Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.</b>		
Basic Pay with Scale of Pay	Dearness Pay/Interim relief/Other Allowances etc. (with break-up details)	Total Emoluments
<b>14. Whether belongs to SC/ST</b>		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge.

Date \_\_\_\_\_

(Signature of Candidate)

Address \_\_\_\_\_

\_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**CERTIFICATION BY THE EMPLOYER / CADRE  
CONTROLLING AUTHORITY**

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The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the advertisement. If selected, he/she will be relieved immediately.

2. Also certified that:

- i. There is no vigilance or disciplinary case pending/contemplated against.....
- ii. Certified that integrity of the applicant is beyond doubt.
- iii. His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years.

Signed  
(Employer/Cadre Controlling Authority with Seal)